

**SUMMERFIELD TOWNSHIP**

**9971 N. FINLEY LAKE AVE, HARRISON, MI 48625**

**APPROVED REGULAR BOARD MEETING MINUTES**

**MAY 30, 2023**

**1. CALL TO ORDER/PLEDGE – 6:30 PM**

**2. ROLL CALL**

Dan Wilhelm – Absent

Mike Romatz - Present

Glenn Alexander – Present

Sheri Levy - Present

Jaclyn Hall - Present

**3. GUEST – DAVE HOEFLING**

**4. PUBLIC COMMENT –**

**5. Approve Agenda – Motion: Jaclyn Hall                      2<sup>nd</sup>: Mike Romatz/Sheri Levy all in favor**

**6. CONSENT AGENDA: Motion: Jaclyn Hall                      2<sup>nd</sup>: Glenn Alexander all in favor**

**A. PAYROLL-**

**B. ACCOUNTS PAYABLE**

**C. APPROVE MINUTES FROM: April 25, 2023 Regular Board Meeting**

**7. TREASURER REPORT – on file / Treasurer Sheri also updated on investments she enrolled in on May 11<sup>th</sup>. The township has earned \$500 in just 3 short weeks.**

**8. CLERK REPORT**

**A. FIRE/POLICE – on file**

**9. OLD BUSINESS- Team Financial is paid in full, no more payments on electronic sign.**

**10. NEW BUSINESS –**

**a. EGLE (Department of Environment, Great Lakes and Energy) conducted inspection at transfer station on May 4, 2023. We are in compliance with all areas. No issues.**

**b. MTA Membership Dues \$460.87 Plus Legal Defense Fund \$13.83 Motion: Sheri Levy                      2<sup>nd</sup>: Glenn Alexander all in favor**

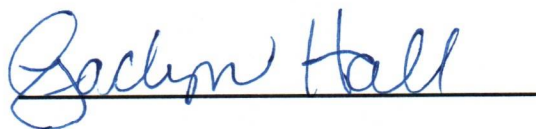
**11. JOB DESCRIPTION FOR FOIA COORDINATOR. MOTION: Jaclyn Hall                      2<sup>ND</sup>: Mike Romatz all in favor**

**12. 2023-11 FOIA COORDINATOR RESOLUTION. MOTION: Sheri Levy                      2<sup>ND</sup>: Mike Romatz  
Roll Call: D. Wilhelm -absent, M. Romatz Yes, Glenn Alexander Nay, Sheri Levy Yes, Jaclyn Hall Yes / Motion passed 3-1-1**

**13. 2023-14 Establish FOIA Coordinator Pay. Motion: Jaclyn Hall                      2<sup>nd</sup>: Sheri Levy**

Roll Call: D. Wilhelm -absent, M. Romatz Yes, G. Alexander Yes, S. Levy Yes, J. Hall Yes  
Motion passed 4-0-1

14. 2023-12 RESOLUTION TO AMEND ZONING ORDINANCE CHAPTER 3 DISTRICT REGULATIONS. MOTION: 2<sup>ND</sup>: Motion made by Jaclyn Hall to table until further discussion 2<sup>nd</sup> by Sheri Levy.
15. Summerfield Township Credit Card/Pre-paid Card/Reloadable Gift Card Use Policy. Motion: 2<sup>nd</sup>: - Motion was made by Jaclyn Hall to table 2<sup>nd</sup>: by Sheri Levy until further discussion and inquiries with Planning Commission.
16. Up grade Township windows through Wallside Windows (72m -0% interest) \$14,740.00. Motion: Jaclyn Hall 2<sup>nd</sup>: Sheri Levy all in favor
- ~~17. New Investments for Township, Road and Transfer Station. Motion~~ was discussed by Treasurer.
18. Intergovernmental Agreement with Clare County Clerk for 2024 Elections (9 day early vote) Motion: Jaclyn Hall 2<sup>nd</sup>: Sheri Levy all in favor
19. Domain name renewal for website \$99.95/5 years. Motion Jaclyn Hall 2<sup>nd</sup>: Sheri Levy all in favor
20. Update Hall Rental Fees. Motion: Jaclyn Hall 2<sup>nd</sup>: Sheri Levy all in favor
21. Hazard Mitigation Resolution with Clare County. Motion: Jaclyn Hall 2<sup>nd</sup>: Glenn Alexander. Roll Call: D. Wilhelm – absent, M. Romatz Yes, G. Alexander Yes, S. Levy Yes, J. Hall Yes motion passed 4-0-1
22. Move June 21<sup>st</sup> workshop to June 20<sup>th</sup> @ 9:00 am. Motion: Jaclyn Hall 2<sup>nd</sup>: Mike Romatz all in favor
23. Survey for Planning Commission for updating Master Plan \$236.62. (setup/print) Motion: Jaclyn Hall 2<sup>nd</sup>: Sheri Levy all in favor
24. ADJOURN MEETING.

  
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