


Summerfield Township  
9971 N Finley Lake Ave., Harrison, MI 48625  
Board Meeting  
March 31, 2020 at 6:30 PM

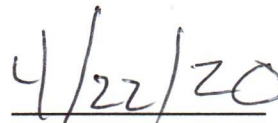
1. CALL TO ORDER/PLEDGE **6:27PM**
2. ROLL CALL
  - Supervisor – Dan Wilhelm / Present
  - Clerk – Wendy Daves (Absent)
  - Treasurer – Jaclyn Hall / Present
  - Trustees: - Michael Romatz / Present
  - Glenn Alexander/ Present
3. GUEST
4. PUBLIC COMMENT – n/a
5. CONSENT AGENDA
  - A. Payroll – approval of payroll **Motion: Dan Wilhelm 2<sup>nd</sup> Glenn Alexander - All in favor**
  - B. Accounts Payable – prior bill and current bills paid **Motion Dan Wilhelm 2<sup>nd</sup> Glenn Alexander - All in favor**
  - C. Approve minutes from February 25, 2020 **Motion Dan Wilhelm 2<sup>nd</sup> Michael Romatz All in favor**
6. TREASURER’S REPORT – gone over account balance sheet
7. NEW BUSINESS
  - A. BUDGET AMENDMENTS – motion to appoint Treasurer to sign in absent of Clerk. Go over budget amendments for 2020-2021 fiscal year. **Motion Dan Wilhelm 2<sup>nd</sup> Glenn Alexander - All in favor**
  - B. NEW OFFICE – add an additional office for Clerk to help fit the needs of the township board. **Motion Dan Wilhelm Glenn Alexander – All in favor**
  - C. RESIGNATION OF WENDY DAVES (GIVE DATE) – Treasurer presented letter from Wendy Daves Clerk. Board agreed to accept letter of resignation for April 2, 2020. Remove Wendy Daves and Sabrina Rhinehart from Chemical Bank **Motion Dan Wilhelm 2<sup>nd</sup> Glenn Alexander - All in favor**
  - D. RESIGNATION OF TREASURER JACLYN HALL (GIVE DATE) – Treasurer Jaclyn Hall presented letter to step from Treasurer to Clerk. **Motion Dan Wilhelm 2<sup>nd</sup> Glenn Alexander – All in favor**
  - E. APPOINTMENT OF CLERK – **Motion to appoint Jaclyn Hall as Clerk will take affect on April 2, 2020. Motion Dan Wilhelm 2<sup>nd</sup> Glenn Alexander**
  - F. APPOINTMENT OF TREASURER – **Motion to appoint Kelli Stamper as Treasurer, to affect on April 2, 2020. Motion Dan Wilhelm 2<sup>nd</sup> Glenn Alexander and Michael Romatz**
  - G. ELECTION WORKERS PAY – 13.00/hr. for Chairperson and \$25.00 for receiving board. **Motion Dan Wilhelm 2<sup>nd</sup> Glenn Alexander – All in favor**

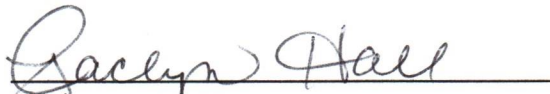
- H. BOR PAY - \$60/chair \$50/member - \$25/Secretary - **Motion Dan Wilhelm 2<sup>nd</sup> Glenn Alexander – All in favor**
- I. PLANNING COMM PAY - \$50/Chair \$40/member - \$25/Secretary – **Motion Dan Wilhelm 2<sup>nd</sup> Glenn Alexander – All in favor**
- J. BUILDING NEW ROOM – approve Thomas Rhinehart and Mike Romatz to build room. **Motion Dan Wilhelm 2<sup>nd</sup> Glenn Alexander/Jaclyn Hall**
- K. FIRE SECURITY FOR PERMANENT RECORDS- seeking prices up to \$1000.00 to purchase a large fireproof gun safe for Township records. **Motion Dan Wilhelm 2<sup>nd</sup> Michael Romatz**
- L. DYNO LABEL MAKERS (ELECTIONS & TREASURER) **Motion Dan Wilhelm 2<sup>nd</sup> Michael Romatz**
- M. Gleaner – retirement plan – motion to move to a fiscal year and set up new billing.  
**Motion Roll Call Vote**

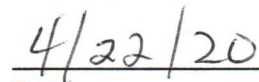
<b>Dan Wilhelm</b>	<b>yea X</b>	<b>nay</b>
<b>Michael Romatz</b>	<b>yea X</b>	<b>nay</b>
<b>Glenn Alexander</b>	<b>yea X</b>	<b>nay</b>
<b>Jaclyn Hall</b>	<b>yea X</b>	<b>nay</b>
<b>Wendy Daves</b>	<b>- Absent</b>	

ADJOURN MEETING – **Motion Jaclyn Hall 2<sup>nd</sup> Dan Wilhelm**

  
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 Supervisor

  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Clerk

  
 \_\_\_\_\_  
 Date